

FILED

NOV 05 2015

CITY CLERK

RESOLUTION NO. 23, 2015

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in certain accounts of the Fire Department budget to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in another account of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #03-433.040 Freight	\$ 2,300.00
FROM: #03-433.050 Radio	\$ 300.00
FROM: #03-434.010 Printing	\$ 400.00
FROM: #03-436.020 Gas Utility	\$ 8,000.00
FROM: #03-432.020 Instruction	\$ 16,500.00
FROM: #03-432.060 Med/Surg/Dental	\$ 17,500.00
FROM: #03-433.020 Postage	\$ 600.00
FROM: #03-433.030 Travel	\$ 4,600.00
FROM: #01-414.010 Laundry & Uniforms	\$ 6,000.00
FROM: #02-421.010 Office Supplies	\$ 1,400.00
FROM: #02-421.020 Copy Machine	\$ 800.00
FROM: #02-421.030 Awards	\$ 700.00
FROM: #03-437.060 Building Rep. & Maint.	\$ 34,000.00
FROM: #03-439.190 Public Relation	\$ 1,000.00
FROM: #04-444.040 Purchase Office Equip.	\$ 2,000.00
FROM: #01-412.101 FLSA Payout	\$ 3,100.00
FROM: #02-422.005 Operating Supplies	\$ 1,300.00
FROM: #02-422.010 Gasoline	\$ 4,500.00
FROM: #02-422.020 Diesel	\$ 23,000.00
FROM: #02-423.015 Repair Supplies	\$ 7,000.00

TO: #01-412-129 Overtime	\$135,000.00
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Total	\$135,000.00
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Introduced by: Don Morris Don Morris, Councilman

Passed in open Council this 12th day of November, 2015.

Todd Nation Todd Nation, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 13th day of November, 2015.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 13th day of NOVEMBER, 2015.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

City of Terre Haute



Memo

To: Mayor Bennett
Leslie Ellis, City Controller
From: Jeff Fisher, Fire Chief
CC: City Council
Date: October 27, 2015
Re: Transfer

These transfers from several line items to the Overtime line item are to cover the Overtime until the end of the year.

Feel free to contact me if you have any questions.

Jeff


REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Fire Dept

DATE: 10-22-15

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>03-433.040</u>	<u>Freight</u>	<u>\$ 2,300.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 2,300.00</u>
FROM:	<u>03-433.050</u>	<u>Radio</u>	<u>\$ 300.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 300.00</u>
FROM:	<u>03-434.010</u>	<u>Printing</u>	<u>\$ 400.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 400.00</u>
FROM:	<u>03-436.020</u>	<u>Gas Utility</u>	<u>\$ 8,000.00</u>
TO:	<u>01-412.020</u>	<u>Overtime</u>	<u>\$ 8,000.00</u>

Total Amount to Be Transferred \$ 11,000.00

Department Head Approval
(Forward to Mayor)

[Signature]
Signature

Date: 10/27/15

Mayoral Approval:
(Forward to Controller)

[Signature]
Signature

Date: 10-27-15

Controller Approval:
(Forward to the Legal Department)

[Signature]

Date: 11/2/15

Received by Legal:

Date

Resolution #

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Fire Dept 0101-0016

DATE: 10-22-15

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>03-432.020</u>	<u>Instructions</u>	<u>\$ 16,500.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 16,500.00</u>
FROM:	<u>03-432.060</u>	<u>med/Surg/Dental</u>	<u>\$ 17,500.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 17,500.00</u>
FROM:	<u>03-433.020</u>	<u>Postage</u>	<u>\$ 600.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 600.00</u>
FROM:	<u>03-433.030</u>	<u>Travel</u>	<u>\$ 4,600.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 4,600.00</u>

Total Amount to Be Transferred \$ 39,200.00

Department Head Approval:
(Forward to Mayor)

[Signature]
Signature

Date: 10/27/15

Mayoral Approval:
(Forward to Controller)

[Signature]
Signature

Date: 10-27-15

Controller Approval:
(Forward to the Legal Department)

[Signature]
Signature

Date: 11/2/15

Received by Legal:

NOV 04 2015
Date

Resolution # 23

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Fire Dept

DATE: 10-22-15

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>01-414.010</u>	<u>Laundry + Uniform</u>	<u>\$ 6,000.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 6,000.00</u>
FROM:	<u>02-421.010</u>	<u>Office Supplies</u>	<u>\$ 1,400.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 1,400.00</u>
FROM:	<u>02-421.020</u>	<u>Copy machine</u>	<u>\$ 800.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 800.00</u>
FROM:	<u>02-421.030</u>	<u>Awards</u>	<u>\$ 700.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 700.00</u>

Total Amount to Be Transferred \$ 8,900.00

Department Head Approval:
(Forward to Mayor)

Signature

Date: 10/27/15

Mayoral Approval:
(Forward to Controller)

Signature

Date: 10-27-15

Controller Approval:
(Forward to the Legal Department)

Signature

Date: 11/2/15

Received by Legal:

Date

Resolution #

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Fire Dept

DATE: 10-22/15

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>03-437-060</u>	<u>Building Repr + Maint</u>	<u>\$ 34,000.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 34,000.00</u>
FROM:	<u>03-439.190</u>	<u>Public Relations</u>	<u>\$ 1,000.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 1,000.00</u>
FROM:	<u>04-444.040</u>	<u>Purch office Equip</u>	<u>\$ 2,000.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 2,000.00</u>
FROM:	<u>01-412.101</u>	<u>FLSA Payout</u>	<u>\$ 3,100.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 3,100.00</u>

Total Amount to Be Transferred \$ 40,100.00

Department Head Approval:
(Forward to Mayor)

Signature

Date: 10/27/15

Mayoral Approval:
(Forward to Controller)

Signature

Date: 10-27-15

Controller Approval:
(Forward to the Legal Department)

Signature

Date: 11/2/15

Received by Legal:

Date

Resolution # _____

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

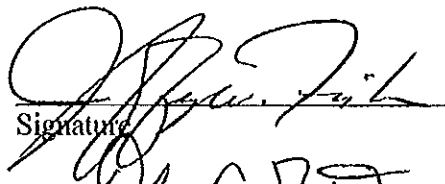
DEPARTMENT or FUND: Fire Dept

DATE: 10-22-15

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>02-422.005</u>	<u>Operating Supplies</u>	<u>\$ 1,300.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 1,300.00</u>
FROM:	<u>02-422.010</u>	<u>Gasoline</u>	<u>\$ 4,500.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 4,500.00</u>
FROM:	<u>02-422.020</u>	<u>Diesel</u>	<u>\$ 23,000.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 23,000.00</u>
FROM:	<u>02-423.015</u>	<u>Repair Suppls</u>	<u>\$ 7,000.00</u>
TO:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 7,000.00</u>

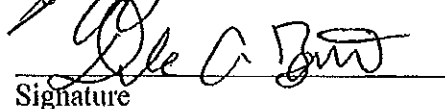
Total Amount to Be Transferred \$ 35,800.00

Department Head Approval:
(Forward to Mayor)


Signature

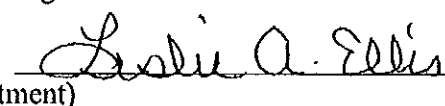
Date: 10/27/15

Mayoral Approval:
(Forward to Controller)


Signature

Date: 10-27-15

Controller Approval:
(Forward to the Legal Department)


Signature

Date: 11/2/15

Received by Legal:

Date

Resolution # _____

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.